



MEMORANDUM

No. 12 Series of 2024

DATE : 28 August 2024
TO : Magsaysay College Community
RE : COLLEGE OFFICER-IN-CHARGE (OIC)

I would like to inform the Magsaysay College Community that I will be out from August 27 to August 30 2024.

During my absence, the Vice President for Academic Affairs **Dr Arlyn A Padilla** will serve as Officer-In-Charge to ensure smooth operations.

The office of the College President has my contact details, and I am readily reachable.

All personnel of the college are hereby directed to give their full support and cooperation.

God bless us all!

La Omnipresencia de Dios!

(Sgd)

Ricky S Tadlip, PhD
College President